

## THE JUDGING PROCESS

- All applications are sent to FEEA. Applications sent to NARFE Headquarters will be disqualified.
- Once the deadline passes, applications are checked to be sure all necessary information is included. The entries are then disseminated by FEEA to judging teams in NARFE's 10 regions.



**NOTE:** Entries are judged according to the residence of the NARFE member. For example, if the child or grandchild applying for the scholarship lives in New Jersey and the NARFE member lives in Texas, the application is sent to Region VI – Texas' region.

In cases where the NARFE sponsor is living overseas and outside of NARFE's 10 geographic regions, a regional judging team will consider the applicant packet in a separate "International" category. Please include the sponsor's geographic location on the application, in addition to an APO address, for example.

- Judging panels in each region – selected by the National Field Vice President for that region – examine each application, essay and supporting documents.
- The judges will select six winners in each region and send the information back to FEEA.
- Winners are notified by FEEA in a timely manner, and the scholarship money is paid out.
- NARFE HQ plays no role in the compilation, dissemination, judging, or notification of winners in the competition.

The NARFE Scholarship Program is administered by the Federal Employee Education & Assistance Fund (FEEA) and is made possible by contributions to the NARFE/FEEA Scholarship Fund.

To make a tax-deductible contribution, checks must be made payable to NARFE/FEEA Scholarship Fund and mailed to:

### **NARFE SCHOLARSHIP AWARDS PROGRAM**

C/O FEEA  
SUITE 200  
8441 WEST BOWLES AVENUE  
LITTLETON, CO 80123-3245

Further information is available from the Office of the National Vice President.

[natvp@narfe.org](mailto:natvp@narfe.org)

Not a NARFE member? Go to [www.narfe.org](http://www.narfe.org) and click on "JOIN NARFE TODAY," or call

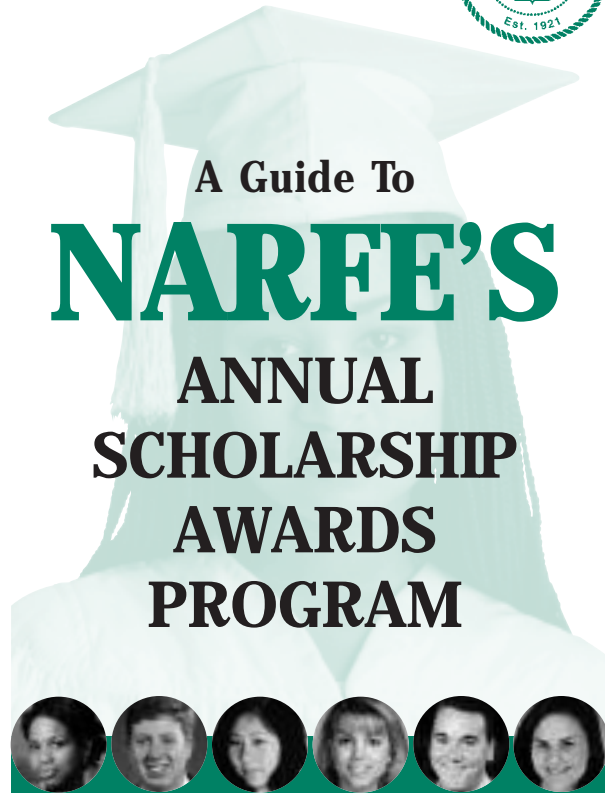
**1-800-627-3394.**



# **NARFE**

National Active and Retired Federal Employees Association

606 North Washington Street  
Alexandria, Virginia 22314-1914  
(703) 838-7760 • FAX (703) 838-7785  
Web site: [www.narfe.org](http://www.narfe.org)



## **A Guide To NARFE'S ANNUAL SCHOLARSHIP AWARDS PROGRAM**

# **INVESTING IN OUR FUTURE**

## HISTORY

**March 1997:** A “Memorandum of Understanding” was signed between NARFE and the Federal Employee Education & Assistance Fund (FEEA) – administrator of the NARFE program – to establish a NARFE Scholarship Fund.

**December 1997:** NARFE members are asked to contribute to the NARFE Scholarship Fund. Gifts of \$5,000 each are given to Fund by GEICO and Barton-Cotton.

**February 1998:** First Scholarship Application appears in *Retirement Life*.

**September 1998:** First NARFE Scholarship winners are announced at 1998 NARFE National Convention in Orlando, FL.

**January 1999:** *Retirement Life* article lists 20 recipients (two from each NARFE Region) of NARFE Scholarships. First place winners receive \$1,000; second place winners get \$500.

**January 2000:** Fifty \$1,000 scholarships offered, five in each NARFE region.

**January 2003–2006:** Sixty \$1,000 awards offered, six in each NARFE region.

## ELIGIBILITY RULES

- NARFE Scholarships are available to the child or grandchild of any NARFE member in good standing. Stepchildren and great-grandchildren may also apply. NARFE sponsor must be living at the time application is made.
- All applicants must be current high school seniors.
- All applicants must have at least a 3.0 Grade Point Average (GPA) on a 4.0 scale.
- Deadline for applications must be strictly adhered to. This is usually April 30 (or May 1 or 2 if April 30 falls on the weekend).

## TO APPLY

All Applicants must provide:

- Copies of their American College Testing (ACT) or Scholastic Aptitude Testing (SAT) scores, or other entrance examination scores as applicable.
- A written letter of recommendation/character reference from a teacher, or counselor. This letter must be on school letterhead and submitted with the application package.
- A list and brief description of awards and/or extracurricular/community service activities on a separate page. [NOTE: Not to exceed ONE page.]
- A typed, double-spaced, essay on a specific topic to be determined. The topic for any given scholarship award year will be revealed in the “Official Scholarship Application” published in *NARFE* magazine in February, March and April of the award year, and on our member Web page. Essays must not exceed two pages.
- Two stamped (first class postage), self-addressed #10 business-size envelopes.

**ALL ENTRIES MUST BE SENT TO:**

**NARFE SCHOLARSHIP AWARDS PROGRAM  
C/O FEEA  
SUITE 200  
8441 WEST BOWLES AVENUE  
LITTLETON, CO 80123-3245**

**ALL MATERIAL (EXCEPT TRANSCRIPT, IF NECESSARY) MUST BE MAILED, UNFOLDED, IN THE SAME 9” X 12” (OR LARGER) ENVELOPE.**

The first will be used to acknowledge your completed applications. The second will be used to provide results of the judges.

**All applicants will be notified of judges’ decision by the end of August.**

**NARFE members may also download the application form from our Web site at [www.narfe.org](http://www.narfe.org) during February, March and April of the award year. To obtain the Official Scholarship Application online, use your Member ID Number to log in. Then click on the Scholarship Program link at the lower left of the next screen.**

